

DDP(Dongdaemun Design Plaza)
SEOUL, KOREA
21 - 23 AUG 2018

SPP

SEOUL PROMOTION PLAN



REGISTRATION MANUAL

Seoul Promotion Plan 2017

<http://spp.micehub.com>

REGISTRATION PROCEDURE

1 Sign Up

2 Log in

3 Registration

4 Agree to terms of service

5 Fill the blank form



6 Complete registration

7 Edit registration information

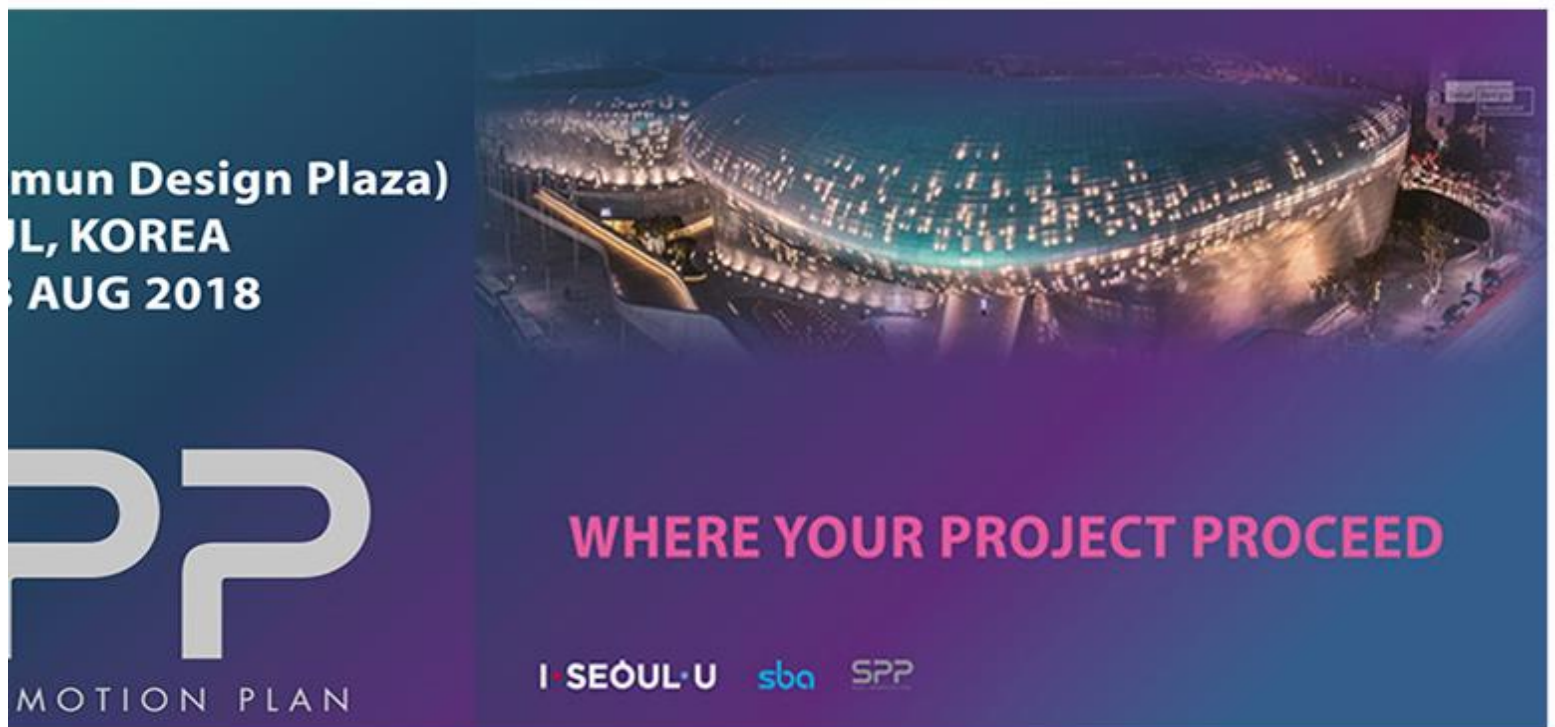
1 Sign Up

Login | Sign Up | Sitemap |



Login | Sign Up | Sitemap | Language  

SPP 2018 SPP 2018 Program Ar **① Click "Sign Up"** ward Business Meeting BBS




1 Sign Up

· Sign Up

Home > Sign Up

② Fill out your account information

ID *	<input type="text"/>	<input type="button" value="Check"/>	
Password *	<input type="password"/>	Confirm Password *	<input type="password"/>
Name *	<input type="text"/>	E-mail *	<input type="text"/>
Tel. *	<input type="text"/>	Mobile *	<input type="text"/>
Address *	<input type="text"/>		



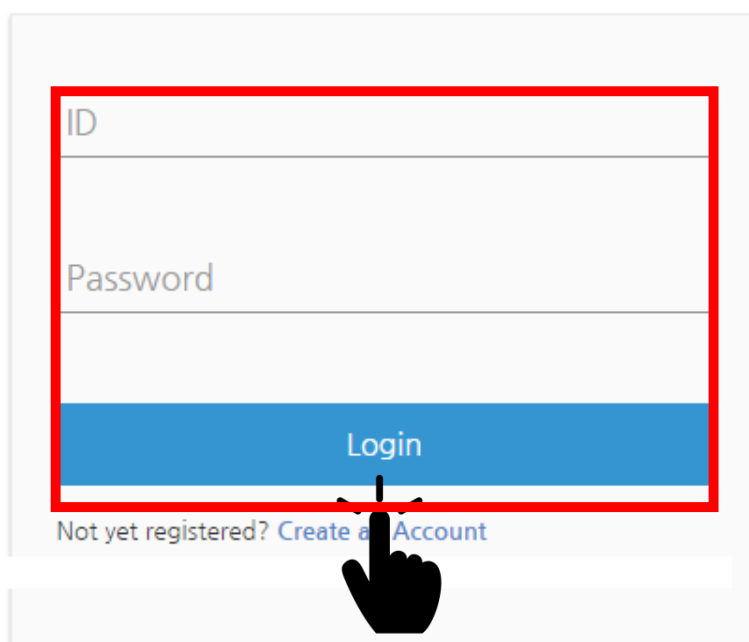
③ Click "Submit"

2

Log in

Login

Welcome to SPP(Seoul Promotion Plan) 2017
If you already have an account, please sign in, then page will
redirect to Mypage.
You can apply for exhibition and conference if you become a
member.



Form fields and button:

- ID
- Password
- Login
- Not yet registered? [Create an Account](#)

④ Enter your ID/Password and click "Login"

※ Your status after sign up will be log-in automatically.

3 Registration

First page after log in



SPP 2017 SPP 2017 Program Ani Competition Webtoon Award Business Meeting BBS

Mypage
Mypage Home

- My Biz-Match
- Registration**
- Request Biz-Match
- Request Status
- Arrange Result

Welcome, spp!

- Registration**
- Request Biz-Match
- Request Status
- Arrange Result

⑤ Firstly Click "Registration" before clicking "Request Biz-match"

3 Registration

⑥ choose seller or buyer,

Registration

My Biz-Match

Registration

Request Biz-Match

Request Status

Arrange Result

· Choose Seller or Buyer

Home > Mypage > Registration > Choose Seller or Buyer

STEP.1
Registration

STEP.2
Agree to Terms of Service

STEP.3
Complete Application Form

Seller Registration >

Buyer Registration >

⑦ Click the "seller" or "buyer" button

4

Agree to terms of service

⑧ Please read carefully on details in box for terms of service



STEP.1
Registration



STEP.2
Agree to Terms of Service



STEP.3
Complete Application Form

■ The purpose of the collection and use of personal information

The company collected personal information for the following purposes.

On the implementation of services and service providers in accordance with the contract price settlement

Content provided

Membership Management

- Membership services for the usage of personal identification, prevention of unauthorized use of defective members and unauthorized use prevention, physician and confirmed, such as complaint handling complaints

Utilized in marketing and advertising - Advertising information and events transfer, hold, or frequency of the statistics for service members

⑨ check on "agree to terms of service"

I agree to the use of my personal information that I provide



Proceed to apply

Cancel



⑩ Click "Proceed to apply" to complete your registration

5

Fill the blank form

11 Please fill all the blank form on below.

· Company Information

Company Name*	<input type="text"/>	CEO*	<input type="text"/>
Country*	==Choose==		
Address*	<input type="text" value="skkfksdk"/>		
Zip code*	<input type="text"/>	Telephone*	<input type="text"/> <small>Country code-Area Code-Phone number</small>
Primary Business*	<input type="checkbox"/> TV Channel <input type="checkbox"/> Book Publishing <input type="checkbox"/> Investment <input type="checkbox"/> Production Company <input type="checkbox"/> Distribution Agency <input type="checkbox"/> Licensing Agency <input type="checkbox"/> Creator <input type="checkbox"/> Others		
Business Type*	<input type="checkbox"/> Animation <input type="checkbox"/> Character <input type="checkbox"/> Webtoon <input type="checkbox"/> Others		
Purpose of Participation*	<input type="checkbox"/> Buying <input type="checkbox"/> Investment <input type="checkbox"/> Co-production <input type="checkbox"/> Others		
Year of Establishment*	<input type="text"/>	Number of Employees*	<input type="text"/>
Last Year Revenue (USD)*	<input type="text"/>	Website*	<input type="text"/>
LOGO (*.jpg file)	<input type="button" value="Upload"/>		
Company Introduction (ENG)*	<input type="text"/>		
Buying priorities for next season or partcularly intersting programs*	<input type="text"/>		
Available Schedule*	<input type="checkbox"/> 04. 07(Tue) <input type="checkbox"/> 05. 07(Wed) <input type="checkbox"/> 06. 07(Thur)		

· Attendee Information

First Name*	<input type="text"/>	Last Name*	<input type="text"/>	
Department*	<input type="text"/>	Position*	<input type="text"/>	
Title*	<input type="radio"/> Mr. <input type="radio"/> Ms.		Email*	<input type="text" value="spp"/>
Telephone*	<input type="text" value="022020202"/> <small>Country code</small>	Mobile*	<input type="text" value="01034520304"/>	

12 After filling all the blank form, Please click the submit button .

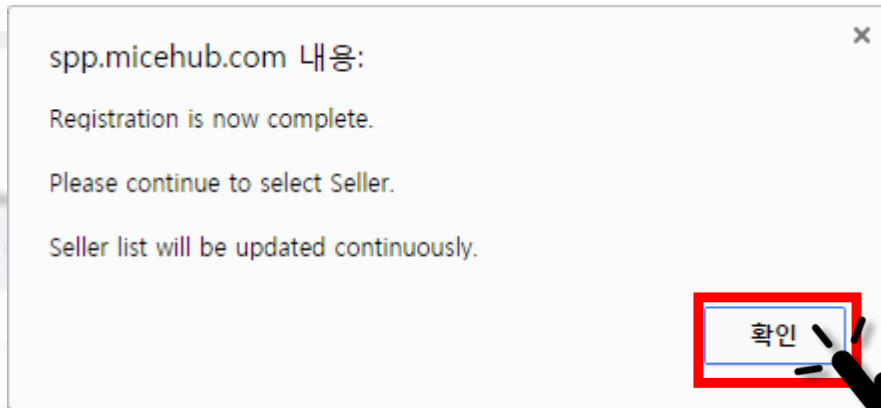
No temporarily saved data

Submit

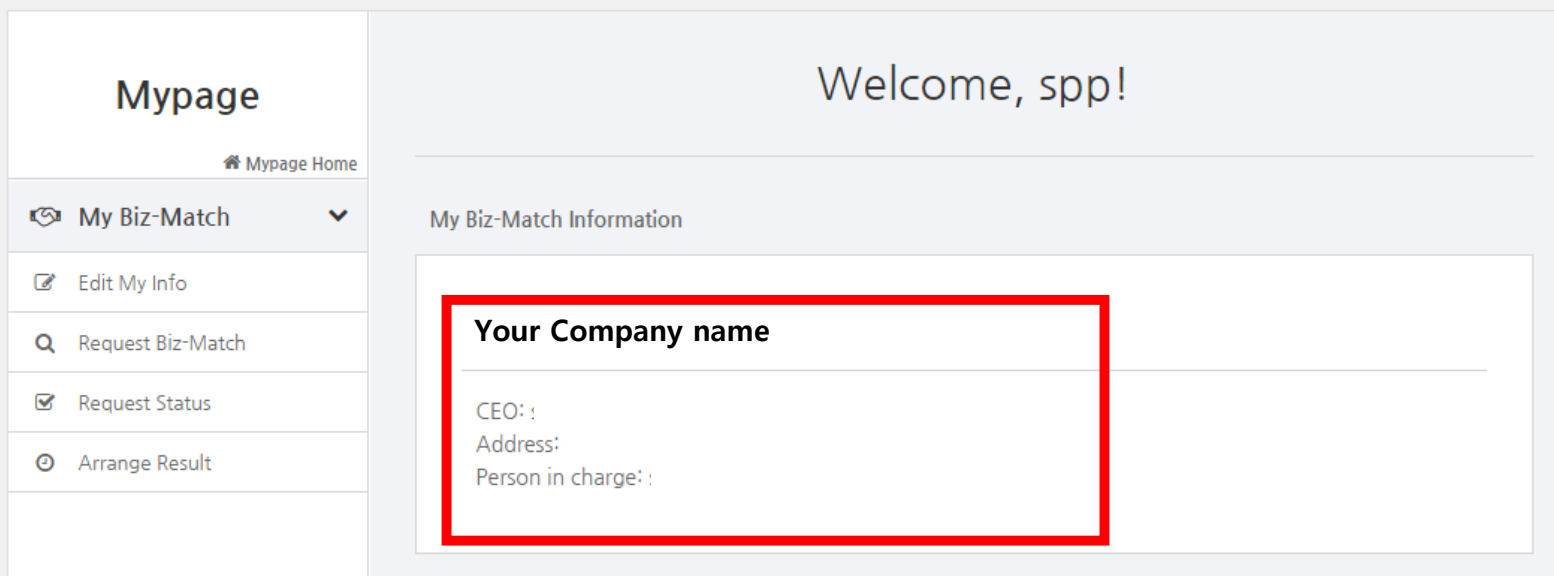


6

Complete registration



⑬ You will see the pop-up window as above, then click **확인** button

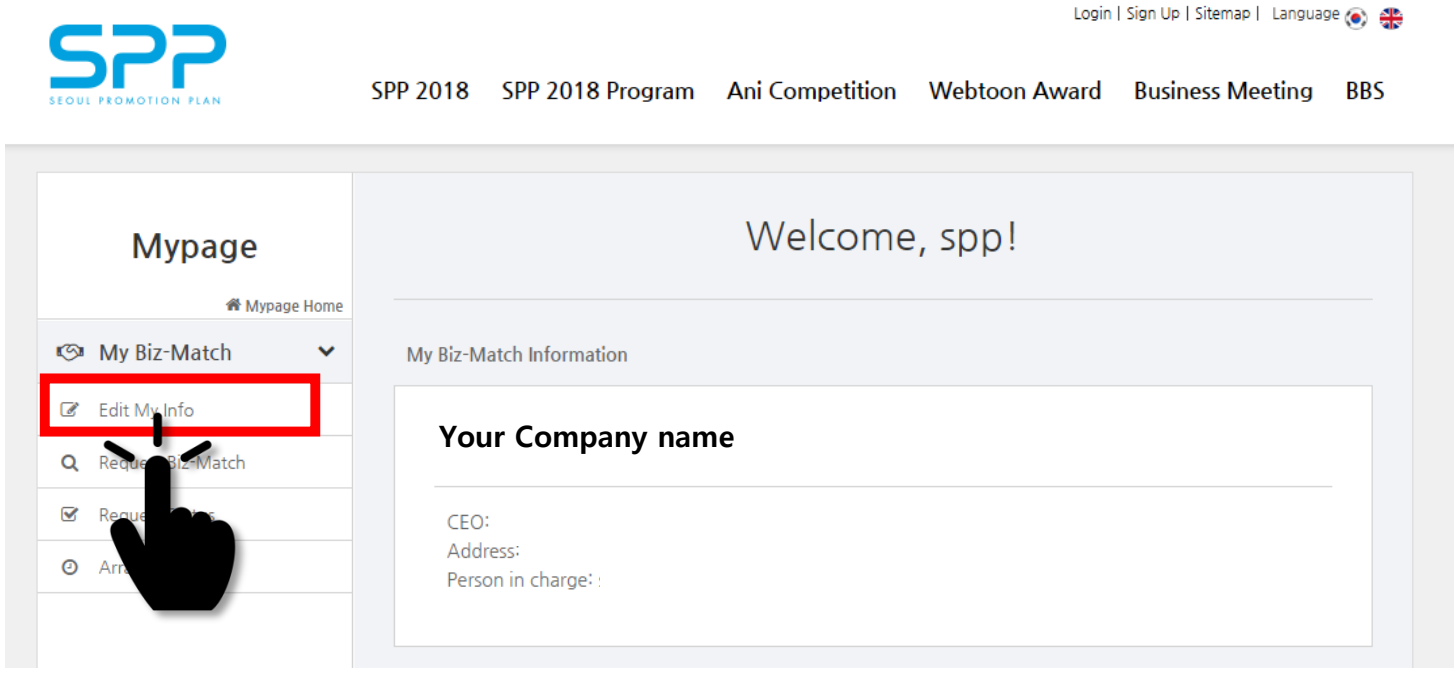


You will find briefly your 'Biz-matching information'

7

Edit registration information

If You want to edit your information, check "edit my info".



Or you can check and edit at "Mypage" > "Edit My Info"

